



Companies and Intellectual
Property Commission

a member of the dti group

INDEPENDENT REVIEW PROCESS (Reg. 29) – AN INTRODUCTION

- CIPC is formalizing the Independent Review process and this is after a new structure was implemented during Mid-September.
- The unit that will be dedicated to this function is **Corporate Compliance and Disclosure Regulation**.
- A dedicated e-mail address has been set up for the receipt of Independent review reports, which is, Independentreview@cipc.co.za. This address is already up and running.
- Any queries/ clarity sought regarding the Independent Review process can be directed to:
- Ms Elaine Kalappen – NKalappen@cipc.co.za or Tel: 012 3941611
- Formal communication by way of a 'Practice Guideline' will be sent out in due course to all professional bodies governing/ overseeing independent reviewers.
- For the purpose of commencing the process, however, we would like the following to be communicated to members by the professional bodies concerned, **the information below needs to be included in the report submitted by the Independent Reviewer to CIPC:**
 - **Contact details of the entity concerned/ under review:**
 - Name of reference person
 - E-mail address
 - Telephone number
 - Postal address
- Further communication regarding the Independent Review process will be published on the CIPC website and through the CLC Secretariat.

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